

# Request for Applications

## I. SUMMARY

1. NOTICE OF FUNDING OPPORTUNITY (NOFO) NUMBER **216-6124-01-2022-003-RFA**
2. NOFO ISSUE DATE **July 29, 2022**
3. NOFO TITLE **GISR MENA Youth for Climate Action**
4. MSI CLIENT AND PRIME AGREEMENT/CONTRACT NUMBER **USAID GS00Q14OADU138/7200AA18M00014**
5. ANTICIPATED TYPE OF AWARD **Fixed Amount Award**
6. MSI PROJECT NAME AND NUMBER **GISR MENA Youth for Climate Action**
- 7A. SUBMISSION DUE DATE & TIME **August 19, 2022 by 23:59 Eastern Time**
- 7B. QUESTIONS ACCEPTED UP TO (DATE & TIME) **August 5, 2022 by 16:59 Eastern Time**
- 7C. APPLICANT CONFERENCE DATE AND LOCATION **August 9, 2022 on Zoom at 9:00 Eastern Time**
8. INITIAL PERIOD OF PERFORMANCE **September 26, 2022 – May 31, 2023**

## 9. INTRODUCTION

According to the World Bank, the MENA region is the hottest and driest region on Earth, making it one of the most susceptible regions to climate change impacts. These impacts can include the exacerbation of food and water scarcity, driving conflict and instability, as well as migration and displacement. Despite the consequences of climate change in MENA, Arab Barometer surveys from 2020-2021 found that climate change and environmental issues are not viewed as a public priority among most MENA countries, as many are confronted with significant daily challenges including violence, poverty and unemployment. However, across the region and globe, youth are increasingly at the frontlines of educating, advocating, and advancing climate awareness and solutions. Examples from the MENA region include establishment of the Arab Youth Climate Movement that includes national chapters in Jordan, Lebanon, Morocco and Qatar, as well as initiatives such as Youth Water Dialogue in Tunisia.

Through the USAID-funded Governance Integration for Stabilization and Resilience in the Middle East and North Africa (GISR MENA) Task Order, USAID is seeking climate and environmental solutions from youth-led or youth-serving organizations (YLOs/YSOs) across the MENA region. Organizations are invited to submit applications for a USAID grant where up to eight organizations will be selected and receive up to \$62,000 to implement their proposed climate

initiatives. Selected grantees will also receive guidance and mentorship from climate experts throughout implementation, as well as organizational capacity strengthening support.

This grants program is funded by USAID and is authorized in accordance with the Foreign Assistance Act. Issuance of this Request for Applications (RFA) does not constitute an award commitment on the part of MSI, nor does it commit MSI to pay for the prices incurred in the preparation and submission of an application. MSI reserves the right to fund all or none of the applications received. All preparation and submission costs are at the applicant's expense.

#### 10. NOFO OBJECTIVES

Through this NOFO, **MENA Youth for Climate Action (MYCA)** seeks to increase financing to and engagement of YLOs/YSOs advancing climate initiatives in the MENA region. The Activity also aims to leverage growing windows of opportunity to increase dialogue and awareness on climate change within the region more broadly.

## II. INSTRUCTIONS TO APPLICANTS

MSI will review applications on the basis of the criteria and instructions set forth as follows in this document. To be considered for award, offerors must respond to all of the requests and requirements of this Application to the best of their ability, including those which must be provided through MSI's online procurement system, GRUMP.

### 1. NOFO Contents

Offerors are advised to review this document and the information provided on MSI GRUMP, particularly the following sections, which are required for successful submission of applications.

- **Prerequisites:** All offerors interested in submitting proposals in response to this RFP must review and accept the requirements listed in the “**Prerequisites**” section of this business opportunity in MSI GRUMP.
- **Submission:** Please submit your technical applications by uploading them via the “**Questions**” section of this opportunity in MSI GRUMP.
- **Items:** After uploading your proposal files in the “Submission” section, please enter the total price or cost of your offer in the “**Items**” section.

### 2. Award Information

#### a) TYPE OF AWARD

MSI anticipates awarding Fixed Amount Award grants (FAAs) to meet the objectives detailed in Section III.

#### b) NUMBER AND SIZE OF AWARD

Grants to be awarded under this NOFO may vary in size from **USD 50,000 to a maximum of USD 62,000**. A grant of a value lower or higher than this range may be considered based on the discretion of the Grant Evaluation Committee (GEC).

#### c) STAGES OF SELECTION

This NOFO will follow a two-step selection process:

### **STEP 1 - Concept Note Stage**

Applicants will only submit a concept note for Step 1 of the selection process using the **Annex I template** provided in “**Buyer Attachments.**” Organizations will be shortlisted based on the evaluation criteria set forth in Section 4 below and will be recommended for moving forward to the co-creation process.

### **STEP 2- Co-creation Process**

If selected to move forward at the end of Step 1, applicants will be invited to participate in developing a complete activity with assistance from MSI, including two climate and environmental experts who will help the applicant in completing and submitting a full technical and price application. For information purposes only, details on the cost application are included below. Applicants are **NOT required to submit this during Step 1.** Only shortlisted applicants that have moved onto Step 2 will work with MSI to complete the cost application and technical application.

- *Cost Application:* For applicants that have moved forward to Step 2, the cost application shall be submitted as an excel using an MSI template that will be provided. All grants will be awarded in local currency ONLY. Cost applications must include the total cost necessary for the implementation of the grants program your organization is proposing, and detailed budget notes to explain the unit rates and number of units proposed. Detailed budget notes should describe each proposed budget line item -- including the basis for each price, and provide a justification for why the line item is needed for the program. The evaluators should be able to identify from the cost proposal a direct link to the proposed activities.
- For successful applicants, to establish cost/price reasonableness, applicants may be requested to provide evidence and supporting documentation for the costs to be incurred and budget items. Evidence that may be requested includes pay slips, employment contracts, lease agreements, the organization’s internal policies, etc. All costs budgeted must be reasonable, necessary to the proposed project, and allowable (no interest expense, fines, penalties, alcohol or entertainment). No profit or fee can be included in the budget nor paid for with grant funds.
- The budget may include the following categories of costs:
  - Personnel: Salaries, Wages and Fringe/Benefits. This covers salaries and fees for personnel involved in project implementation. For regular staff, information must be provided on specific roles/responsibilities on the project, salary, and percentage of time the person will be working on the project. For short-term consultants, information must be provided on

specific services to be rendered, daily or hourly rate, and number of days/hours to be worked on the project. Any associated taxes required by local laws must be included in the salary and fee rates. Social benefits/fringe must be shown in a separate budget line. Biographical data sheets are required for staff included in the budget (using the form found at <https://www.usaid.gov/forms/aid-1420-17>). Applicants may be required to provide supporting documentation justifying salaries or rates (such as pay slips, employment contracts, etc.).

- Travel and Transportation. Applicants should justify any in-country travel budgeted and provide detailed information on the kind of travel, purpose, and associated expenses (e.g., origin and destination of travel, type of transportation, etc.).
- Supplies/Equipment. Applicants should estimate expenses for supplies and general equipment maintenance during the period of the project (e.g., pens, paper, cartridges, etc.). If the applicant requests office equipment to be purchased or leased (e.g., computers, printers, telephones, fax machines, copiers, etc.), detailed explanations must be provided describing the kind of equipment needed and how it will be used for the purpose of the project (note that the purchase of used equipment is not authorized).
- Other Direct Costs (ODCs). This category includes other costs associated with implementation of the project that are not included in any other cost category specified above, such as training workshops or conferences; office/facility rent; communication and post-office expenses; photocopying, printing, and publishing; translation costs; bank charges; and other expenses essential for project implementation. The budget notes should provide as many details as possible. For example, costs related to training workshops should specify the expected number of participants, duration of the training, location of the training, site costs per participant or per day, etc.
- Cost Share. We encourage applicant to explore different cost share possibilities within their organization as well as pursuing other potential donors that could contribute to project costs. This contribution may be in cash, goods, or services. For instance, the cost share may be in the form of funds from other (non-US Government) donors; it may be the labor of grantee employees or volunteers (time sheets may be required to substantiate); or it may be the use of a grantee's meeting room to hold a workshop for the grant project. Full guidance on cost share, including

allowable and unallowable cost share, reporting cost share, and links to US Government regulations on cost share will be provided.

d) APPLICATION REVIEW AND AWARD

MSI anticipates reviewing concept note applications within one week of the closing date of this RFA. Following that, shortlisted applicants will be notified to move forward to a co-creation process (approximately two weeks) with MSI. Once the co-creation process concludes, the Grant Evaluation Committee will review organizations' technical and cost applications to determine selection for award. MSI expects to issue around eight grant awards thereafter.

e) EXPECTED PERIOD OF PERFORMANCE OF AWARD

**September 26, 2022 – May 31, 2023.**

f) COST SHARE AS PART OF AWARD

Cost-share contribution represents the portion of a funded project that the grantee can contribute to share the costs of meeting the objectives of the project outlined in the grant agreement. Applicants are encouraged to contribute cost share. The cost share contribution can be from grantees own resources or other non-US Government funding that the applicant has access to. MSI will provide detailed guidance to the grantee on what may or may not be considered as cost share as a part of the grant award. While we encourage grantees to include cost share to demonstrate their commitment to the activity, providing cost share will not be taken into consideration as an evaluation criterion.

### 3. Eligibility Criteria for Award (Please review the “Prerequisites” Section online)

a) ELIGIBLE ENTITIES

Applicants must be **legally registered in one of the following countries: Egypt, Iraq, Lebanon, Libya, Morocco, Jordan, Tunisia, West Bank/Gaza or Yemen<sup>1</sup>** with a recent history of implementing activities in the focus areas of this NOFO. Grant funds awarded under this NOFO cannot be used towards any profit by the grantees.

Organizations **must be youth-led** (leadership is under 35 years) **or youth-serving** (implement initiatives that support and benefit youth<sup>2</sup>). Organizations led by or serving youth from underrepresented groups, which may include age, gender, disability, ethnicity, and other identities, are encouraged to apply.

**Donor experience is strongly preferred, however, if an organization does not have experience implementing donor funding, the organization's capacity to implement a**

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<sup>1</sup> Interested applicants should note that only activities implemented in the Republic of Yemen Government (ROYG)-controlled areas of southern Yemen will be considered for funding under this RFA.

<sup>2</sup> For the purposes of this competition, youth are defined as those between the ages of 10-35 years of age.

**USAID grant will be evaluated if a candidate is shortlisted. Short-listed organizations may be required to meet certain conditions that demonstrate implementation capacity to receive award.**

Donors are considered international development agencies, local or national government, foundations, private sector organizations, or other similar institutions that have awarded funding to your organization to implement a climate-related project. Each award will be made to a single recipient organization. An organization may not pass through award funding to other organizations, due to the simplified nature of grant competition awards.

b) INELIGIBLE ENTITIES

The following are not eligible for grant support: political parties or organizations; organizations that advocate, promote or espouse anti-democratic policies or illegal activities; faith-based organizations whose programs and services discriminate based on religion, and whose main objective of the grant is of a religious nature; and any entity whose name appears on the:

1. List of Parties Excluded from Federal Procurement and Non-Procurement Programs (<https://www.sam.gov>);
2. Specially Designated Nationals List (<http://sdnsearch.ofac.treas.gov/Default.aspx>); and
3. The list established and maintained by the United Nations 1267 Committee with respect to individuals, groups, undertakings and other entities associated with Al-Qaida (<https://www.un.org/sc/suborg/sites/www.un.org.sc.suborg/files/1267.htm>).

c) ELIGIBLE AND INELIGIBLE ACTIVITIES

- Activities that are eligible for funding include those that support the objectives stated in this NOFO and the goals of the **Youth and Climate Action** Project. Any purchases or activities that are not necessary to accomplish the purposes of this Grants Program are considered ineligible activities.
- Execution of grant-funded activities must take place in one of the following countries: **Egypt, Iraq, Lebanon, Libya, Morocco, Jordan, Tunisia, West Bank/Gaza or Yemen**<sup>3</sup> and all costs must be reasonable, allocable, and allowable. Reasonable costs are those costs that are generally recognized as ordinary and necessary, and would be incurred by a prudent person in the conduct of normal business. Allocable costs are those costs specifically linked to the execution of the activity, such as project staff salaries, experts' fees, trainings, meetings and seminars, publications, purchase and rental of equipment,

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<sup>3</sup> Interested applicants should note that only activities implemented in the Republic of Yemen Government (ROYG)-controlled areas of southern Yemen will be considered for funding under this RFA.

office expenses, in-country travel, and other direct costs. Allowable costs are those costs which conform to any limitations in the grant award.

- Specific cost items that are unallowable under a grant include: profit or fee; application preparation costs; payment of debts; political elections; fees for public and elected government officials; fines and penalties; creation of endowments; military equipment; surveillance equipment; commodities and services for support of police and other law enforcement activities; abortion equipment and services; luxury goods and gambling equipment; parties or “representation” expenses; purchases of restricted goods without prior USAID approval, such as agricultural commodities, motor vehicles, pharmaceuticals, pesticides, used equipment, and fertilizer; and purchases of goods or services from any firm or individual whose name appears on the lists of Ineligible Entities above.
- Project activities can only start after signature of the grant agreement between the applicant and the Youth and Climate Action Project. Costs incurred before signing of the grant agreement will not be reimbursed, unless previously approved in writing by the MSI Director of Contracts and Grants or their designee.

#### 4. Evaluation Criteria for Award

Applications that are considered eligible, that conform to the requirements stated in this NOFO, and that are received by the Submission Due Date and Time will be evaluated for award on the basis of the Evaluation Criteria set forth below.

	Evaluation Criteria	Points
1	<b>Technical Experience:</b> The organization demonstrates their experience and capacity to implement donor-funded climate-related initiatives.	25
2	<b>Responsiveness:</b> The proposed initiative responds to a demonstrated need in the climate/environmental space.	25
3	<b>Feasibility:</b> The proposed initiative will be implemented successfully in the timeframe allocated.	25
4	<b>Sustainability:</b> The proposed initiative will result in benefits beyond the initiative timeframe.	15
5	<b>Gender Equity and Inclusion:</b> The organization demonstrates commitment to equity and inclusion, especially working with and/or supporting underrepresented groups such as young women, youth with disabilities, youth from ethnic or religious minorities, and other identities.	10
<b>TOTAL</b>		<b>100</b>

MSI's Grant Evaluation Committee will review and evaluate each concept note based on the criteria described above. The committee will include: an MSI youth expert, two MENA youth climate experts, a MENA youth monitoring, evaluation and learning specialist and MENA youth facilitator.

## 5. **Application Format and Submission Requirements**

Applications should respond fully to this NOFO and prepared using the templates attached with this NOFO via MSI's online "**Buyer Attachments**" section.

### **STEP 1: CONCEPT NOTE**

Applicant shall submit a concept note using the template provided as Annex I to this NOFO under the "**Buyer Attachments**" section. All sections provided in the template must be completed in full. Any incomplete sections may result in the rejection of application.

Applicant must demonstrate the applicant's capabilities and expertise with respect to achieving the objectives and goals of the Grants Program, and consider requirements of the Program and the evaluation criteria found in this NOFO. Offerors must submit their concept note by uploading it in the "Submissions" section of this business opportunity in MSI GRUMP.

## 6. **Other Application Guidelines and Notices**

The following conditions, guidelines and notices are included to assist you in preparing a competent application. All of them should be reflected in your submission.

### a) **PRE-AWARD SURVEYS**

If selected, applicants shall be required to go through a Pre-Award Survey and submit sufficient evidence of capacity and responsibility for MSI to make an affirmative determination of applicant's capacity to complete the activities being proposed. The information submitted should substantiate that the Applicant:

1. Has adequate financial resources or the ability to obtain such resources as required during the performance of the award. Has well established relationships with accredited banking institutions and access to accounting services as well as legal services.
2. Has the ability to comply with the award conditions, including the proposed delivery or performance schedule, taking into account all existing and currently prospective commitments of the applicant.
3. Has the ability to manage funds effectively.
4. Has a satisfactory record of performance on the management and implementation of projects similar to the proposed project.
5. Has a history of excellent client relationships and has performed its work with the highest degree of integrity and business ethics.



6. Is otherwise has a good reputation and is qualified and eligible to receive a grant under applicable laws and regulations.

b) LANGUAGE

Offerors shall provide all proposal documentation in English.

c) SOURCE AND NATIONALITY (USAID)

The USAID authorized geographic code for the procurement of goods and services under MSI's contract is 937 (the United States, the recipient country, and developing countries other than advanced developing countries, but excluding any country that is a prohibited source). A current list of eligible countries and further information on Source and Nationality may be found at [www.usaid.gov/ads/policy/300/310](http://www.usaid.gov/ads/policy/300/310).

Applicants must agree that no services will be rendered through a service provider in any foreign policy restricted country or any designated "prohibited source".

d) MODIFICATION AND WITHDRAWAL OF NOFO

MSI reserves the right to modify by written notice the terms of this NOFO at any time in its sole discretion. MSI also reserves the right to withdraw this NOFO at any time—with or without statement of cause—prior to actual award.

e) PROHIBITION ON CONTRACTING FOR CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT (AUG 2020)

- Definitions. As used in this clause—
  - Covered foreign country means The People's Republic of China.
  - Covered telecommunications equipment or services means equipment produced or services provided by the following companies or their subsidiaries/affiliates: Huawei Technologies Company, ZTE Corporation, Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company. Also included in this definition are telecommunications or video surveillance equipment or services produced or provided by an entity reasonably believed to be owned or controlled by, or otherwise connected to, the government of a covered foreign country.
- Prohibition. U.S. regulation prohibits procuring or obtaining, or extending or renewing a contract to procure or obtain, any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. The grantee is prohibited from using grant funds to procure any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system, unless an exception or waiver is provided by MSI.
- Reporting requirement. In the event the grantee identifies covered telecommunications equipment or services during grant implementation, or the grantee is notified of such by a subcontractor at any tier or by any other source, the

grantee shall inform MSI within one business day from the date of such identification or notification and await further instruction.

f) CONFIDENTIALITY OF INFORMATION

Information pertaining to MSI, USAID and USAID's partners obtained by the Applicant as a result of participation in this RFA is confidential and shall not be disclosed at any time without prior written authorization from MSI's authorized representative.

g) SAM AND DUNS ARE REQUIRED REGISTRATIONS FOR AWARDS ABOVE USD 25,000

The winning applicant must be registered with the U.S. Government at [www.sam.gov](http://www.sam.gov).

Instructions to register can be found at

[https://www.sam.gov/sam/SAM\\_Guide/SAM\\_User\\_Guide.htm](https://www.sam.gov/sam/SAM_Guide/SAM_User_Guide.htm). Additionally, the successful applicant must register for a Dun & Bradstreet (D&B) "Data Universal Numbering System" number (DUNS#). Instructions to obtain a DUNS number can be found at

<http://www.usaid.gov/sites/default/files/documents/1871/SAM%20Application%20procedure.pdf>. Both registrations are free of charge. An exception to this requirement can only be made by MSI's Director of Contracts and Grants Management.

h) DONOR REQUIRED FLOW-DOWN CLAUSES

The winning applicant will be required to comply with the following donor required rules and regulations:

- Any resulting award will be subject to the Standard Provisions for Non-U.S. Non-Governmental Organizations at USAID Automated Directives System (ADS) 303mab. Copies of the provisions may be found at: <http://www.usaid.gov/sites/default/files/documents/1868/303mab.pdf> or are available on request.
- The following U.S. Government issued documents shall serve as the primary reference for any questions regarding policies, procedures, and allowable costs, not specifically addressed elsewhere in this Award:
- 2 CFR 200, Subpart E, Cost Principles (available at: <http://www.gpo.gov/fdsys/pkg/CFR-2014-title2-vol1/pdf/CFR-2014-title2-vol1-part200-subpartE.pdf>) or 48 CFR part 31 (available at: <http://www.gpo.gov/fdsys/pkg/CFR-2011-title48-vol1/pdf/CFR-2011-title48-vol1-part31.pdf>), as applicable
- 2 CFR 200, Subpart F, Audit Requirements (available at: <http://www.gpo.gov/fdsys/pkg/CFR-2014-title2-vol1/pdf/CFR-2014-title2-vol1-part200-subpartF.pdf>), as applicable.

Applicants are encouraged to review these required rules and regulations to ensure that they will be able to comply with them if an award is made.

i) PRE-AWARD CERTIFICATIONS

Successful applicants before receiving any USAID grants are expected to provide certifications as required by US legislation. A copy of all certifications can be found for review at

<https://www.usaid.gov/sites/default/files/documents/1868/303mav.pdf>. Consequently, the applicants are required to familiarize themselves with the following

- Prohibition on Assistance to Drug Traffickers for Covered Countries and Individuals (ADS 206).
- Certification Regarding Support to Terrorists
- Certification Regarding Trafficking in Persons.
- Certification Regarding Lobbying (22 CFR 227).

## 7. Questions

Any questions or clarifications must be submitted via the "**Q&A Board**" in MSI GRUMP, by the due date for questions/clarifications listed in the "Summary" menu tab. Responses to questions received shall be shared with all interested parties via the Q&A Board forum.

## 8. Applicant Conference

An online Zoom Q&A session for prospective applicants will be held on **August 9, 2022 from 9-10:00am Eastern Time**. If your organization wishes to attend the sessions, please [click here to register](#). Please note that attendance at this conference is not a mandatory requirement. Meetings notes from the Applicant Conferences will become a part of this RFA, and will be posted under the "**Buyer Attachments**" in MSI GRUMP within 24 hours after the conference. Applicant is expected to familiarize with this additional information when preparing their submission.

## 9. Submission

All documents must be submitted electronically via MSI GRUMP system. In case you need assistance in accessing the online system, please contact Hemantha Manata at [hemantha.manata@msi-inc.com](mailto:hemantha.manata@msi-inc.com). The following documents are the minimum required documents for your application package. Please use this section as a checklist to ensure that all listed documents are submitted in electronic form to the "**Questions**" section in MSI GRUMP. Additional documents can be provided using "**Supplier Attachments**" in MSI GRUMP.

**1. ANNEX I: Fully completed using the template provided.**

**2. Registration Certification.**

## 10. Fraud Reporting

Should any person demand/request consideration in exchange of this RFP or promises successful selection in exchange for consideration, please contact [ethics@msi-inc.com](mailto:ethics@msi-inc.com).

## Annex I: Concept Note Template

### 1. BASIC INFORMATION ABOUT APPLICANT ORGANIZATION

Name of Organization	
Year of Commencement	
Country of Registration	
Registration Number	
Year of Registration	
Government Institution where your organization is registered	
What is/are the main youth demographic(s) that your organization focuses on?	<input type="checkbox"/> Young Women <input type="checkbox"/> Young Men <input type="checkbox"/> Youth with Disabilities <input type="checkbox"/> Youth from Indigenous Populations <input type="checkbox"/> Youth from Marginalized Ethnic Group <input type="checkbox"/> Youth from Marginalized Religious Group <input type="checkbox"/> Youth Identifying as Lesbian, Gay, Bisexual, Transgender, Queer, and Intersex (LGBTQI+) <input type="checkbox"/> Youth Affected by Crisis or Conflict <input type="checkbox"/> Other: Please specify
Links to Website/Facebook/Twitter/Blog	
Names of Board Members/Founding Members and Key Staff ( <b>must include age of these members</b> )	

### 2. BASIC INFORMATION OF PROPOSED PROJECT

All proposed projects must be completed by May 31, 2023. Applicants should propose activities that are feasible to implement within a seven to eight-month timeframe.

Project Title	
Anticipated Start Date	
Project Duration	
Estimated Cost	
Cost Share Estimate, if possible Describe whether your organization can contribute (in-kind or funds) towards the proposed project	

### 3. TECHNICAL APPROACH AND ORGANIZATIONAL CAPACITY (not exceeding three pages)

(A) Description of the Problem: Provide a brief description of the specific climate/environmental problem or challenge that the grant aims to address and its importance. Please also include any relevant data.

(B) Summary of Proposed Solution: Provide a summary of the proposed solution to the problem/challenge identified above including objectives, strategies/approaches, primary activities and sustainability considerations once the project ends.

(C) Incorporation of Gender Equity and Diversity Considerations: Describe how the problem definition, design and implementation of the project incorporates gender equity and diversity considerations.

(D) Statement of Organization's Capacity: Describe why your organization is qualified to implement the solution, including any relevant previous experience.

(E) Networking Experience: If applicable, list other civil society organization/networks that you are currently working with on the chosen issue and outline the nature of your collaboration.

### 4. GEOGRAPHIC COVERAGE (not exceeding half a page)

Describe in brief how you would characterize the reach and impact of the proposed project? National? Regional? Divisional or Local? Where will majority of the activities under the project be implemented? (fill as applicable)

Name of Province	Name of District	Name of Division
Add rows as needed		

### 5. DETAILS OF THOSE WHOM THE PROJECT SEEKS TO BENEFIT (not exceeding half a page)

Describe the direct and indirect beneficiaries of the project with estimated numbers.

### 6. RELEVANT ORGANIZATIONAL EXPERIENCE (not exceeding one page)

List two donor-funded climate-related projects/initiatives that your organization has implemented in recent years, focusing on projects similar to the one your organization is proposing under this opportunity. **If an organization does not have experience implementing donor funding, the organization's capacity to implement a USAID grant will be evaluated if a candidate is shortlisted. Short-listed organizations may be required to meet certain conditions that demonstrate implementation capacity in order to receive award.**

Donors are considered international development agencies, local or national government, foundations, private sector organizations, or other similar institutions that have awarded funding to

your organization to implement a climate-related project. You may include activities that have been completed and/or are ongoing, as well as those for which you have written funding commitments. Please include up-to-date contact information for donor representatives who we will contact to obtain feedback on your work.

- Activity title:
- Start and end date:
- Location(s) of activity:
- Source of funds:
- Brief summary, including results:
- Total funding (in country and U.S. currency):
- Donor contact (name, title, phone number, and e-mail):

## 7. CONFLICT OF INTEREST STATEMENT

I/We the undersigned, certify that to the best of our knowledge, the applicant, their management and staff to be used for the present intervention (check the appropriate box below) have no conflict of interest or potential conflict of interest with GISR MENA, in the persons working for GISR MENA Management, or work for Donors.

Name of Person	Position of the Person	Reason for Possible Conflict of Interest

## 8. DECLARATION

I declare that the information given in this concept paper/application is a true reflection of the organization. The applicant represents that the following person(s) is authorized to submit concept papers/grant proposals and to negotiate on its behalf with MSI and to bind the recipient in connection with this application/grant.

Name of Person:

Title/Position:

Signature and Date:

Organizational Seal: